

BUYER'S INFO SHEET

Please fax/email the following information back AS SOON AS POSSIBLE OR THE CLOSING MAY BE DELAYED.

BUYER'S INFO: Buyer's Name: _____

Buyer's Phone #: _____ Buyer's E-mail: _____

IS THE BUYER MARRIED? _____ (YES/NO)

IF 'YES', Spouse's Name: _____

(SPOUSE MUST SIGN MANY DOCUMENTS AT CLOSING)

WILL BUYER(S) ATTEND CLOSING? _____ (IF 'NO', we must receive instructions of how docs are to be signed in advance : _____)

LENDER INFORMATION:

Agents and clients are asked to work with their Lenders diligently in order to get the Loan Package to our office a few days before closing. **Lenders must approve the HUD-1A prior to closing and that usually takes one business day. A draft HUD-1A Settlement Statement cannot be sent out for review until our office has received the Loan Package and has had time to process it.**

1st Lender: _____ Contact Person: _____ Phone #: _____

2st Lender: _____ Contact Person: _____ Phone #: _____

Homeowner's Insurance Co./Contact: _____

Phone Number: _____

INVOICES TO BE PAID AT CLOSING:

Our office must receive copies of all invoices BEFORE closing.

Please **CIRCLE** all that apply and send invoices ASAP

HOME INSPECTION TERMITE INSPECTION HOME WARRANTY REPAIRS APPRAISAL

OTHER _____ OTHER _____ OTHER _____

SURVEY: We recommend Buyers obtain a survey to disclose potential encroachment or easement issues. Surveys are also helpful when performing work on the property later.

DOES BUYER WANT US TO ORDER A SURVEY? _____ (Yes/No)

(\$375.00 payable to Survey Company at closing)

RESTRICTIONS: We recommend Buyers obtain an official copy of any Deeds & Restrictions attached to the property. This is especially important if the Buyer intends to make any improvements (ie: fences) to the property.

DOES BUYER WANT A COPY OF RESTRICTIONS? _____ (Yes/No)

(\$25.00 Copy and Review Fee to HUFFMAN LAW paid at closing)

ADDITIONAL INFORMATION: _____

Again, please fax/email this information back to us
AS SOON AS POSSIBLE OR THE CLOSING MAY BE DELAYED.

FAX: 704-334-8703 **E-mail:** brena@huffman-law.com

We look forward to working with you and the clients.

Thank you,
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